

Aging & Independence Services Advisory Council
Monday, September 8, 2014
5560 Overland Avenue, 3rd Floor
San Diego, CA 92123

I. CALL TO ORDER & WELCOME AND INTRODUCTIONS: Kathy Randall, Chair of the Advisory Council, called the meeting to order at 12:00 PM.

Oath of Office FY14/15 Officers: Kathy Randall, Chair; Camille Cowlshaw, 1st Vice Chair; Estelle Wolf, 2nd Vice Chair; Rosemarie Bahmani, Secretary; conducted by Ellen Schmeding, Director AIS

Members			Excused Members	Guests
Attendance:	Ellen Arcadi	Helena Hyman	Shirley Bard John Batchelder Dolly Crawford	Diane Porter Krys "Chris" Rigali Kristen Smith Estelita Welch
	Rosemarie Bahmani	Queen Johnson		
	Judy Bonilla	Bud Sayles		
	Hoagy Carmichael	Ted Kagan		
	Camille Cowlshaw	Kim McIntyre		
	Dolli Cutler	Dotty Metcalf		
	Fred Davis	Luis Monge		
	Burton Disner	Bob Prath		
	Claudine Duff	Kathy Randall		
	Jack Duff	Art Serrin		
	Ken Featherston	June Singer		
	Maxine Fischer	Cynthia White-Parks		
		Estelle Wolf		
	Honorary Members		Staff	
			Ellen Schmeding Floyd Willis Mark Sellers	Wil Quintong Rea Alvarez
Item	Outcome			
A. Introductions	Everyone in attendance introduced themselves.			
B. Public Comment:	No public comment.			
C. Minutes:	Approval of 07/14/14 minutes. [ACTION—H. Carmichael/B. Disner: Unanimous]			

II. PRESENTATION AND HEARINGS:

A. Health Promotions	<ul style="list-style-type: none"> Presentation by Kristen Smith from AIS Health Promotions Unit.
B. Falls Prevention Month	<ul style="list-style-type: none"> Presentation by Kristen Smith from AIS Health Promotions Unit. Fall Prevention Awareness Week – September 20, 24, and 25, 2014 at three different locations: <ul style="list-style-type: none"> September 20, 2014; 9:30 AM – 12:30 PM – Chula Vista, Spanish only September 24, 2014; 12:30 PM – 3:30 PM – Vista September 25, 2014; 8:30 AM – 12:30 PM – Mission Valley

III. DIRECTOR'S ITEM AND ISSUES FOR POSSIBLE ACTION:

A. Board Letters	<ul style="list-style-type: none"> No Board Letters to present. Updates on future RCFE Rating System Board Letter <ol style="list-style-type: none"> Incorporated June Singer's input Inserted key elements from CCL records Prioritize the areas Obtain data from the DA, Ombudsman, Elder Law Advocacy Voluntary system
B. United States of Aging Survey	<ul style="list-style-type: none"> Rea Alvarez sent link to the survey via email
C. Aging Summit Workgroup: Elder Abuse Prevention	<ul style="list-style-type: none"> Extending out the workgroups. The workgroup is ongoing, they will meet on 09-09-14.
D. Membership Roster	<ul style="list-style-type: none"> Review the roster for accuracy especially for Region and District numbers and Ethics Training Certification date. Term cycle dates must coincide and match.

E. AIS Materials 1. Glossary 2. Promotion Packet	<ul style="list-style-type: none"> Promotion packets and brochures were distributed.
F. Council Member Mileage Reimbursement Policy Memo	<ul style="list-style-type: none"> Claiming mileage is optional. Mileage reimbursement applies for attending AIS Council Meetings and any Ancilliary/committee meetings, which members are responsible for reporting back to the Chair. Submit mileage claims to Rea Alvarez for processing.
G. Other	<ol style="list-style-type: none"> AIS Advisory Council LTCIP Update – September 2014 AIS received the following awards in July: <ul style="list-style-type: none"> N4a Aging Innovations Awards <ul style="list-style-type: none"> Grandparents Raising Grandchildren Legacy Corps: Support for Veterans and Military Families N4a Aging Achievement Awards <ul style="list-style-type: none"> The San Diego Care Transitions Partnership The San Diego Beacon Care Transitions Pilot

IV. EXECUTIVE COUNCIL REPORTS & OTHER COUNCIL BUSINESS:

Chairperson's Report 1. Andre Teuben Obituary 2. TACC in Sacramento	<ol style="list-style-type: none"> Mr. Teuben was 74 years old; need to recognize the deceased by sending an official memo to the widow for services contributed to the Council. [ACTION—L. Monge/R. Bahmani: Unanimous] TACC meets four times a year to promote communication and collaboration through key partners. <ul style="list-style-type: none"> Kathy Randall, recently elected Chair of Triple AAA Council in California (TACC) TACC conducted survey; RCFE initiated roundtable discussion.
A. Supervisors Scheduling	<ul style="list-style-type: none"> Diane Porter, Office Manager from Supv. Dave Roberts' office. Tentative October 30, 2014; appointees will send letter at October meeting.
B. RCFE Committee, Transition from AdHoc to Ancilliary and Role Analysis	<ul style="list-style-type: none"> Provided recommendations to committee. Council motion to establish the RCFE Committee as on-going auxiliary and no longer ad hoc. [ACTION—H. Hyman/E. Woods: Unanimous]
C. Annual Committee Roster Confirmation	<ul style="list-style-type: none"> Reviewed the committee roster, accepted installations as a corporate slate. [ACTION—L. Monge/D. Metcalf: Unanimous]

V. STANDING COMMITTEE & AD HOC COMMITTEE REPORTS/RECOMMENDATIONS:

A. Budget Committee [J. Batchelder]	<ol style="list-style-type: none"> June Singer reported on behalf of John Batchelder. <ul style="list-style-type: none"> The committee is scheduled to meet before the end of the month. The committee is planning to meet quarterly. [ACTION—C. Cowlshaw/E. Wolf: Unanimous]
B. Area Plan Committee [D. Metcalf]	<ol style="list-style-type: none"> Year-end Report FY13/14, Presentation and Acceptance. <ul style="list-style-type: none"> The committee, reconstituted on 9/8/14 for continual service, met on August 18, 2014 to go over the draft presentation. The document is reporting the prior year. The Area Report is showcased by sections and it memorializes what AIS does. All members receive electronic version with agenda and hard copy of the Area Report attending the meeting. Hard copies are mailed upon request only. After committee presentation, Council took action to accept the Report [ACTION—C. Duff/H. Hyman: Unanimous] Next Meetings: <ol style="list-style-type: none"> Area Plan Update 15/16, early Spring 2015 Planning to foreshadow Area Plan 2016-2020, late Spring 2015

C. Membership Committee [R. Bahmani]	<ol style="list-style-type: none"> 1. Recruitment: current objectives and on-going <ul style="list-style-type: none"> • Hoping for 100% to serve on committees. • Establishing recruitment campaign; advertised in the <i>Filipino Press</i> and <i>La Prensa</i>. • To be considered, must attend two consecutive meetings and be interviewed. 2. Resignation Acceptance: Jack Duff, effective 09/01/14 <ul style="list-style-type: none"> • Jack Duff had served 25 years. Claudine Duff hoped that he could be considered for naming as an Honorary Member [ACTION—H. Carmichael/A. Serrin: Unanimous] 3. Recommendation for 2nd Term: Ken Featherson [CoB Seat #13] <ul style="list-style-type: none"> • Ken Featherson accepts 2nd Term. • Second term begins 10/12/14, ends 10/11/18. [ACTION—L. Monge/T. Kagan: Unanimous]
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VI. ANCILLARY COMMITTEE ORAL REPORTS

- None

VII. ANCILLARY COMMITTEES WRITTEN REPORTS

- See addendum chart.

VII. OTHER ANNOUNCEMENTS & ADJOURNMENT

- Announcements for Veterans: Veterans entitled to tuition especially for California in-state tuition.
- Meeting adjourned at 1:58 PM.

VIII. NEXT MEETING

- Monday, October 13, 2014 at 12 PM

Minutes respectfully submitted by Rea Alvarez//ra